

School Privacy Policy

1. Purpose

This Privacy Policy explains how Birla Open Minds International School Dewas collects, uses, stores, and protects personal information in accordance with applicable laws.

2. Information We Collect

We may collect:

Student name, date of birth, address, and contact details

Parent/guardian information

Academic records and attendance

Health and emergency contact information

Photographs and videos (with consent where required)

Staff employment information

Website or online learning platform usage data

3. How We Use Information

We use personal information to:

Provide educational services

Maintain student records

Communicate with parents and guardians

Ensure student safety and well-being

Meet legal and regulatory requirements

Improve school services

4. Information Sharing

We may share information with:

Government education authorities as required by law

Examination boards

Authorized service providers

Emergency services when necessary

Others only with consent or where legally permitted

5. Data Security

We implement reasonable administrative, technical, and physical safeguards to protect personal information from unauthorized access, loss, or misuse.

6. Data Retention

Personal information is retained only for as long as necessary to fulfill educational, legal, and administrative purposes.

7. Rights of Parents and Students

Where applicable under law, parents, guardians, and eligible students may:

Request access to personal information

Request correction of inaccurate information

Withdraw consent where processing is based on consent

Raise concerns about the handling of personal information

8. Cookies and Online Services

If the school operates a website, it may use cookies and similar technologies to improve user experience and analyse website performance.

9. Changes to This Policy

The school may update this Privacy Policy from time to time. The latest version will be available on the school's website or from the school office.

10. Contact Us

For questions regarding this Privacy Policy, contact:

School Name : [Birla Open Minds International School Dewas]

Address: [Infront of Satguru Honda, near Bhopal chouraha]

Email: [administrator.dewas@birlaopenminds.com]

Phone: [6262930003, 6262940004, 6262980008]